

**LIBERTY LAKE SEWER AND WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

April 10, 2017

4:00 P.M.

Liberty Lake Sewer and Water District

22510 E. Mission Ave.

Liberty Lake, WA 99019

MINUTES

President Tom Agnew opened the regular meeting of the Liberty Lake Sewer and Water District Board of Commissioners at 4:03 p.m., Monday April 10, 2017. Present were Commissioner Kottayam Natarajan Jr. and Commissioner Steve Skipworth. Also present were General Manager BiJay Adams and engineer Dennis Fuller. In the audience were City of Liberty Lake Administrator Katy Allan, staff member Jeremy Jenkins and Dr. Harry Gibbons and Shannon Brattebo from TetraTech.

One change was made to the Agenda. Amendment of Resolution 29-16 was removed from the Agenda. It was moved, seconded and unanimously approved the April 10, 2017 Agenda.

It was moved, seconded and unanimously approved the minutes of the March 13, 2017 Board of Commissioners regular meeting.

It was moved, seconded and unanimously approved Vouchers 26264 -26302 and 26311 -26361 in the amount of \$242,824.25, Water Reclamation Facility Phase 2 Upgrade Vouchers 26303 -26310 in the amount of \$713,066.34, Treasurer and Banking fees in the amount of \$920.65, the payroll for the month of March in the amount of \$91,098.08, the Quarterly payroll tax certification in the amount of \$8,786.01 and the payment to the Department of Revenue in the amount of \$8,848.74.

It was moved, seconded and unanimously approved Receipts 2087-2151 in the amount of \$1,975.32.

Presentation

Shannon Brattebo and Dr. Harry Gibbons with TetraTech gave a presentation on the Liberty Lake Data Evaluation and Assessment.

Public Comments:

None

Manager Report:

District General Manager BiJay Adams reported on the following: Treasurer and Caselle billing software update, lake report, Kalwall translucent panels in Admin building, Zephyr drinking water proposal, Spring newsletter, Airway Heights pump and motor purchase, WRF tour, and WRF drone flight video.

Engineer Report:

Engineer Dennis Fuller Reported on the following: Trutina 1st addition review comments, Cannabis and Glass review comments, 1215 S. Mackenzie Beach Lane stormwater review, WRF Phase 2 upgrade and status report, NPDES Permit, and ESSLIC consolidation.

Attorney Report

Not present

Action Items:

It was moved, seconded and unanimously approved Resolution 06-17 Standard Services Agreement – School of the Environment Water Quality Laboratory, Washington State University

It was moved, seconded and unanimously approved Resolution 07-17 Approving Fund Transfers

Commissioner Comments:

Commissioner Skipworth asked if the District was recording aquifer levels.

Commissioner Skipworth requested that an evaluation of the General Manager be added to the May Agenda.

The next regularly scheduled Board meeting is Monday May 8, 2017.

President Agnew closed the regular meeting at 7:06 p.m.

Liberty Lake Sewer and Water District

Tom Agnew, President

SEAL

Kottayam V. Natarajan Jr., Secretary

Steve Skipworth, Commissioner

BiJay Adams, General Manager