

**LIBERTY LAKE SEWER AND WATER DISTRICT  
BOARD OF COMMISSIONERS MEETING**

**August 14, 2017**

**4:00 P.M.**

**Liberty Lake Sewer and Water District  
22510 E. Mission Ave.  
Liberty Lake, WA 99019**

**MINUTES**

President Kottayam Natarajan Jr. opened the regular meeting of the Liberty Lake Sewer and Water District Board of Commissioners at 4:00 p.m., Monday August 14, 2017. Present were Commissioner Tom Agnew and Commissioner Steve Skipworth. Also present were General Manager BiJay Adams and Attorney Stan Schultz. In the audience were City of Liberty Lake Administrator Katy Allan and staff Finance Manager Julie Garrett.

No changes were made to the Agenda. It was moved, seconded and unanimously approved the August 14, 2017 Agenda.

It was moved, seconded and unanimously approved the minutes of the July 17, 2017 Board of Commissioners regular meeting.

It was moved, seconded and unanimously approved ACH Payments 20-29 in the amount of \$61,710.64, the payroll for the month of July in the amount of \$102,314.73, Approval of Accounts Payable 10227-10394 in the amount of \$152,881.97 and Fund Transfers and Investments in the amount of \$307,981.39.

A discussion occurred regarding having the dollar amounts listed in the Agenda. The District is having difficulty closing out month end in time for the Board Meeting Agenda to be sent out. A conclusion was reached that dollar amounts will not be listed in the Agenda but rather on the Certifications when Board action is taken on the item.

It was moved, seconded and unanimously approved Receipts in the amount of \$2,756.90.

**Public Comments:**

City of Liberty Lake Administrator Katy Allan commented on the following: Tom Agnew Splash article, new City Street Department, Liberty Lake Road construction, Liberty Lake Road pothole repairs, and City budget preparation.

**Presentation:**

Staff Finance Manager Julie Garrett gave a presentation on the 2018 Budget Preview.

Manager Report:

District General Manager BiJay Adams reported on the following: 2016 single audit, ESLLIC Consolidation Project suspension, Milfoil treatment, NPDES permit, Development Coordinator and WRF Operator positions, and WASWD fall conference.

Engineer Report:

Report provided in advance by Century West

Attorney Report

No report

Action Items:

It was moved, seconded and unanimously approved Resolution 11-17 – Interlocal Equipment Purchase and Sale Agreement between the City of Airway Heights and Liberty Lake Sewer and Water District

It was moved, seconded and unanimously approved Resolution 17-17 – Utility Easement Agreement between Spokane County and Liberty Lake Sewer and Water District

Commissioner Comments:

Commissioner Skipworth commented on the following: A question about the lake health this season, a question about the Interlocal Agreement with the City of Liberty Lake, and a statement that his house in Liberty Lake is up for sale.

Commissioner Agnew commented on the following: County Park Master Plan, Voicemail compliment about LLSWD staff, jet ski race course, no wake buoys and surf boats, development around Mackenzie Beach, and LLSWD retirement benefits.

Commissioner Natarajan commented on the following: statement on LLSWD retirement benefits.

The next regularly scheduled Board meeting is Monday September 11, 2017.

President Natarajan closed the regular meeting at 6:45 p.m.

Liberty Lake Sewer and Water District

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Kottayam V. Natarajan Jr., President

SEAL

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Steve Skipworth, Secretary

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Tom Agnew, Commissioner

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BiJay Adams, General Manager