

**LIBERTY LAKE SEWER AND WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

July 17, 2017

4:00 P.M.

Liberty Lake Sewer and Water District

22510 E. Mission Ave.

Liberty Lake, WA 99019

MINUTES

President Kottayam Natarajan Jr. opened the regular meeting of the Liberty Lake Sewer and Water District Board of Commissioners at 4:04 p.m., Monday July 17, 2017. Present was Commissioner Tom Agnew. Commissioner Steve Skipworth was absent. Also present were General Manager BiJay Adams, Attorney Stan Schultz, and Engineer representative Nicole Norvell. In the audience was City of Liberty Lake Administrator Katy Allan.

Three changes were made to the Agenda. Fund Transfers and Investments of \$7,869.06 was added for approval, Resolution 15-17 was renamed to Award of Bid for Eastside Water System Improvements Project, and a new action item was added for authorization for a vehicle purchase. It was moved, seconded and unanimously approved the amended July 17, 2017 Agenda.

It was moved, seconded and unanimously approved the minutes of the June 12, 2017 Board of Commissioners regular meeting.

It was moved, seconded and unanimously approved ACH Payments 11-19 in the amount of \$426,048.84, the payroll for the month of June in the amount of \$106,605.34, Approval of Accounts Payable 10109-10276 in the amount of \$2,322,036.40 and Fund Transfers and Investments in the amount of \$5,602.64 and \$7,869.06.

It was moved, seconded and unanimously approved Receipts in the amount of \$2,237.14.

Public Comments:

City of Liberty Lake Administrator Katy Allan commented on the following: Liberty Lake Drive construction, council meeting and council interviews, 2017 City population (9,910 at 6% growth), new streets position at the City, and compliment on the District's Xpress Bill Pay.

Presentation:

Nicole Norvell, Century West Engineering, gave a presentation on the Comprehensive Water System Plan Amendment.

Manager Report:

District General Manager BiJay Adams reported on the following: Mission Well upgrade, Mackenzie Bay easements, Development Coordinator/Inspector position, 2016 WUE report, and 2016 CCR.

Engineer Report:

Engineer Dennis Fuller was absent. Nicole Norvell reported on the following: Liberty Lake Homeplace water service review, Montgomery residence stormwater review, Polson residence stormwater review, Morphis residence stormwater review, WRF Phase 2 upgrade, NPDES permit update, and ESLLIC consolidation construction.

Attorney Report

No report

Action Items:

It was moved, seconded and unanimously approved Resolution 14-17 – Adoption of Comprehensive Water System Plan Amendment

It was moved, seconded and unanimously approved Resolution 15-17 – Award of Bid for Eastside Water System Improvements Project

It was moved, seconded and unanimously approved Resolution 16-17 – Acceptance of Wellington Street Sewer and Water Bill of Sale and Dedication Agreements

It was moved, seconded and unanimously approved Authorization for vehicle purchase

Commissioner Comments:

Commissioner Agnew commented on the following: compliment received on District staff replacing his neighbor's grinder pump, compliment on lake level and outlet article, and naturally occurring fluoride concentrations in our drinking water.

Commissioner Natarajan commented on the following: compliment on lake water quality, and wake boats and lake shore erosion.

The next regularly scheduled Board meeting is Monday August 14, 2017.

President Natarajan closed the regular meeting at 5:40 p.m.

Liberty Lake Sewer and Water District

Kottayam V. Natarajan Jr., President

SEAL

Steve Skipworth, Secretary

Tom Agnew, Commissioner

BiJay Adams, General Manager