

**LIBERTY LAKE SEWER AND WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

September 11, 2017

4:00 P.M.

**Liberty Lake Sewer and Water District
22510 E. Mission Ave.
Liberty Lake, WA 99019**

MINUTES

President Kottayam Natarajan Jr. opened the regular meeting of the Liberty Lake Sewer and Water District Board of Commissioners at 4:00 p.m., Monday September 11, 2017. Present were Commissioner Tom Agnew and Commissioner Steve Skipworth. Also present were General Manager BiJay Adams, Attorney Stan Schultz, and Engineer Dennis Fuller. In the audience was resident Kali Natarajan.

No changes were made to the Agenda. It was moved, seconded and unanimously approved the September 11, 2017 Agenda.

It was moved, seconded and unanimously approved the minutes of the August 14, 2017 Board of Commissioners regular meeting.

It was moved, seconded and unanimously approved Certifications for ACH Payments, Accounts Payable, payroll for the month of August, and Fund Transfers and Investments.

It was moved, seconded and unanimously approved cash Receipts.

Public Comments:

None

Manager Report:

District General Manager BiJay Adams reported on the following: ESSLIC consolidation project suspension, 2015-2016 Financial and Accountability audit, purchase of fire station, reclaimed water line on Henry Rd., outlet property fort, fire lane vacation, Open Government training, and WALPA conference.

Engineer Report:

Engineer Dennis Fuller reported on the following: Liberty Lake Home Place review, Polson residence stormwater review, Barnes residence stormwater review, WRF Phase 2 upgrade, NPDES permit, ESSLIC consolidation, and Mackenzie Bay easements.

Attorney Report

No report

A discussion occurred on the District's 457b Closing Agreement with the IRS.

Action Items:

It was moved, seconded and unanimously approved Resolution 18-17 – Utility Easement Agreement and Easement between Mackenzie Bay Homeowners Association and Liberty Lake Sewer and Water District

It was moved, seconded and unanimously approved Change Order 13 - Electrical Design Changes

Commissioner Comments:

Commissioner Skipworth commented that his residence still has not sold and requested that the commissioners continue to look for candidates for commissioner.

Commissioner Agnew provided an update on the City Council meeting he attended.

Commissioner Natarajan provided an update on the City Council meeting he attended.

Commissioner Skipworth and Commissioner Natarajan will switch City Council meetings for September and October.

The next regularly scheduled Board meeting is Monday October 9, 2017.

President Natarajan closed the regular meeting at 5:42 p.m.

Liberty Lake Sewer and Water District

Kottayam V. Natarajan Jr., President

SEAL

Steve Skipworth, Secretary

Tom Agnew, Commissioner

BiJay Adams, General Manager