

**LIBERTY LAKE SEWER AND WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

October 16, 2017

4:00 P.M.

**Liberty Lake Sewer and Water District
22510 E. Mission Ave.
Liberty Lake, WA 99019**

MINUTES

President Kottayam Natarajan Jr. opened the regular meeting of the Liberty Lake Sewer and Water District Board of Commissioners at 4:01 p.m., Monday October 16, 2017. Present were Commissioner Tom Agnew and Commissioner Steve Skipworth. Also present were General Manager BiJay Adams, Attorney Stan Schultz, and Engineer Nicole Norvell. In the audience was City of Liberty Lake Engineer Andrew Staples and staff members Tricia Poitevint, Julie Garrett, Hayden Symbol, Mike West, Derek Nesbitt, Chad Jennings, Larry White, Jeremy Jenkins, Cody Riggs, Ron Knudsen, Darrell Gamble, and Greg Sattler.

One change was made to the Agenda. Resolution 19-17 – Recognition of Commissioner Steve Skipworth was added as an action item. It was moved, seconded and unanimously approved the October 16, 2017 Agenda.

It was moved, seconded and unanimously approved the minutes of the September 11, 2017 Board of Commissioners regular meeting.

It was moved, seconded and unanimously approved Certifications for ACH Payments, Accounts Payable, payroll for the month of September, and Fund Transfers and Investments.

It was moved, seconded and unanimously approved cash Receipts.

Commissioner Skipworth announced his resignation from the Board and provided President Natarajan a letter of resignation effective October 16, 2017 at the conclusion of the board meeting.

Commissioners Natarajan and Agnew expressed their gratitude to Commissioner Skipworth. Commissioner Agnew read aloud Resolution 19-17.

General Manager BiJay Adams presented a plaque and card on behalf of the LLSWD staff to Commissioner Skipworth in appreciation for his 10 years of service.

The board took a brief recess for refreshments and cupcakes to celebrate Commissioner Skipworth.

Public Comments:

City of Liberty Lake Engineer Andrew Staples reported on the following: Budget 2018 and upcoming road projects.

Commissioner Natarajan commented on the last City Council meeting where the Trutina 1st Addition Final Plat was discussed. Commissioner Natarajan wanted to remind the City regarding the location of the Trutina development and its proximity to the District's Water Reclamation Facility and the potential for odors.

Manager Report:

District General Manager BiJay Adams reported on the following: ESSLIC consolidation project suspension, Algae Control Plan grant, Trophic Cascade Study grant application, WRF Phase II upgrade, staff member Chad Jennings taking CCS and backflow certifications, WASWD conference, WALPA conference, and the Spokane River Forum/Coeur d'Alene Lake Our Gem Conference.

Engineer Report:

Engineer Nicole Norvell reported on the following: Liberty Lake Home Place review, Polson residence stormwater review, Barnes residence stormwater review, WRF Phase 2 upgrade, NPDES permit, ESSLIC consolidation, and Mackenzie Bay easements.

Attorney Report

No report

Action Items:

It was moved and seconded Resolution 19-17 – Recognition of Commissioner Steve Skipworth.

Commissioner Comments:

Commissioner Skipworth expressed his pleasure in serving on the board.

Commissioner Agnew commended Commissioner Skipworth and provided an update on the City Council meeting he attended.

Commissioner Natarajan commended Commissioner Skipworth, provided an update on the Water Reclamation Facility tour, and inquired about removing debris from the lake bottom.

A discussion occurred on the process for appointing a Commissioner for Position 1.

The next regularly scheduled Board meeting is Monday November 13, 2017.

President Natarajan closed the regular meeting at 5:30 p.m.

Liberty Lake Sewer and Water District

Kottayam V. Natarajan Jr., President

SEAL

Tom Agnew, Secretary

VACANT

Commissioner Position 1

BiJay Adams, General Manager