

**LIBERTY LAKE SEWER AND WATER DISTRICT  
BOARD OF COMMISSIONERS MEETING**

**February 12, 2018**

**4:00 P.M.**

**Liberty Lake Sewer and Water District  
22510 E. Mission Ave.  
Liberty Lake, WA 99019**

**MINUTES**

President Kottayam Natarajan Jr. opened the regular meeting of the Liberty Lake Sewer and Water District Board of Commissioners at 4:00 p.m., Monday February 12, 2018. Present was Commissioner Tom Agnew and Commissioner Bill Genoway. Also present were General Manager BiJay Adams and Engineer Dennis Fuller. In the audience was City of Liberty Lake Administrator Katy Allen, staff member Jeremy Jenkins, and residents Kirk Kappen and Tom Brattebo.

It was moved, seconded and unanimously approved the February 12, 2018 Agenda.

It was moved, seconded and unanimously approved the minutes of the January 8, 2018 Board of Commissioners regular meeting.

It was moved, seconded and unanimously approved Certifications for ACH Payments, Accounts Payable, payroll for the month of January, and Fund Transfers and Investments.

It was moved, seconded and unanimously approved cash Receipts.

Action Items were moved ahead in the Agenda to accommodate Kirk Kappen in attendance.

**Action Items:**

Kirk Kappen provided the board with background and the need for a request for water service to 2308 N. Rocky Hill Lane.

It was moved and seconded unanimously approved Water Service Agreement for 2308 N. Rocky Hill Lane.

**Public Comments:**

Resident Tom Brattebo asked on the status of Eastside Liberty Lake Improvement Club financing and consolidation construction. Manager BiJay Adams and Engineer Dennis Fuller discussed the status of consolidation construction. A construction plan can be provided and placed on the District's website.

City of Liberty Lake Report:

City Administrator Katy Allen reported on the following: transportation and road projects, pedestrian crossing lights, and compliments to the District's WRF.

Manager Report:

District General Manager BiJay Adams reported on the following: IWAC video, Liberty Lake red algae, Algae Control Grant and Liberty Lake Sediment Quality Investigation Memo, Trophic Cascade Study Grant update, Kamiakin Creek pipe collapse, shoreline and stormwater projects, Regional Lakes Conference, commercial meter replacement activity, LLSWD backflow program, LL Medical Center RP relief valve fail, Valleyway Well iron bacteria, water service to 2505 N. Rocky Hill Ln. and 2308 N. Rocky Hill Ln., flushing event on E. Appleway, 115 S. Mitchell Ct meter and billing, ESSLIC Consolidation, City of Liberty Lake cost share in repair of manholes/valves broken by snow plowing activities, sewer debt service and impact to rates, request for Commissioners to turn in expenses monthly, Reminder of Commissioner Open Government Training and to provide evidence of training.

Engineer Report:

Engineer Dennis Fuller reported on the following: Liberty Lake RV Park reviews, WRF Phase II Upgrade, NPDES Permit update, Toxics Management Plan update, and ESSLIC Consolidation construction.

Attorney Report

None

Commissioner Comments:

Commissioner Genoway commented on the WASWD workshop

Commissioner Agnew commended staff on their great work.

Commissioner Natarajan commented on the Regional Lakes Conference success, community flag, and opportunities for harassment in the workplace training for the District.

The board rescheduled City Council meetings.

The next regularly scheduled Board meeting is Monday March 12, 2018.

President Natarajan closed the regular meeting at 6:12 p.m.

Liberty Lake Sewer and Water District

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Kottayam V. Natarajan Jr., President

SEAL

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Tom Agnew, Secretary

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Commissioner Bill Genoway

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BiJay Adams, General Manager