



LIBERTY LAKE

SEWER & WATER DISTRICT 1

"Serving People and the Environment."

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BOARD OF COMMISSIONERS MEETING

September 9, 2019

4:00 P.M.

Liberty Lake Sewer and Water District

22510 E. Mission Ave.

Liberty Lake, WA 99019

MINUTES

President Kottayam V. Natarajan Jr. opened the regular meeting of the Liberty Lake Sewer and Water District Board of Commissioners at 4:00 p.m., Monday September 9, 2019. Present was Commissioner Bill Genoway. Commissioner Agnew was absent. Also present were General Manager BiJay Adams, Engineer Dennis Fuller, and Attorney Stan Schultz. In the audience was City of Liberty Lake Administrator Katy Allen and LLSWD staff members Julie Garrett and Greg Sattler.

One amendment to the Agenda was made; moving the Public Hearing for Grande Vista Estates to item #7 in the Agenda. It was moved, seconded and unanimously approved the amended September 9, 2019 Agenda.

It was moved, seconded, and unanimously approved the minutes of the August 19, 2019 Board of Commissioners regular meeting.

It was moved, seconded and unanimously approved Certifications for ACH Payments, Accounts Payable, payroll for the month of August, and Fund Transfers and Investments.

It was moved, seconded and unanimously approved cash Receipts.

Four imposition of liens were reviewed

Public Hearing:

The public hearing for Grande Vista Estates annexation was opened at 4:07 p.m.. General Manager BiJay Adams discussed the public notice requirements and outlined the actions taken by the District for the public hearing. No public testimony was received. President Kottayam V. Natarajan Jr. closed the public hearing at 4:1 p.m.

Public Comments:

None

City of Liberty Lake Report:

City of Liberty Lake Administration Katy Allen reported on the following: Harvard Road improvements, Henry Road overpass and City fun events the weekend of September 14 and 15.

Discussion on Finance Policy Manual:

A discussion occurred on the Finance Policy Manual. One more policy on Credit Cards will be developed and circulated to the board for comment. The District will finalize the Finance Policy Manual for consideration of approval in January 2020.

Manager Report:

District General Manager BiJay Adams reported on the following: Liberty Drive Waterline Replacement Project update, Hattenburg hydrant permit, fire hydrant locks, future annexation of parcel #55242.9085 and MacKenzie Natural Area, and the District's website re-design.

Engineer Report:

Engineer Dennis Fuller reported on the following: 1010 S. Lakeside stormwater review, Knox Lane II Building 2 water and sewer plan review, Central Valley School District waterline easement, Eastside Liberty Lake Consolidation Phase 2, Greenridge Consolidation, and Liberty Drive Waterline Replacement Project.

Attorney Report

No report

Action Items:

It was moved, seconded and unanimously approved Resolution 21 – 19 – Grande Vista Estates Annexation

Resolution 22 – 19 Award of Bid for Greenridge Reservoir and Booster Station Upgrade Project was tabled pending plan approval by Washington State Department of Health.

Commissioner Comments:

Commissioner Natarajan complimented on the Liberty Lake Road project and acknowledged the letter received by Joel Nania.

Commissioner Natarajan requested an update on the shoreline activity at 24311 E. Edgewood Drive. General Manager BiJay Adams provided an update.

President Natarajan closed the regular meeting at 5:28 p.m.

Liberty Lake Sewer and Water District

Kottayam V. Natarajan Jr., President

SEAL

Tom Agnew, Secretary

Bill Genoway, Commissioner

BiJay Adams, General Manager