



# LIBERTY LAKE

## SEWER & WATER DISTRICT 1

*"Serving People and the Environment."*

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### **BOARD OF COMMISSIONERS MEETING**

**October 14, 2019**

**4:00 P.M.**

**Liberty Lake Sewer and Water District**

**22510 E. Mission Ave.**

**Liberty Lake, WA 99019**

### **MINUTES**

President Kottayam V. Natarajan Jr. opened the regular meeting of the Liberty Lake Sewer and Water District Board of Commissioners at 4:01 p.m., Monday October 14, 2019. Present was Commissioner Bill Genoway. Commissioner Agnew was absent. Also present were General Manager BiJay Adams, Engineer Dennis Fuller, and Attorney Stan Schultz. In the audience was Diana Washington and Adriane Borgias, Washington Department of Ecology, Gill Pierce, Rockwood Property Management, City of Liberty Lake Council member Dan Dunne, City of Liberty Lake Administrator Katy Allen and LLSWD staff members Julie Garrett, Tricia Poitevint, Greg Sattler and Darrell Gamble.

One amendment to the Agenda was made; addition of Resolution 28-19 Final Acceptance South Liberty Drive Waterline Replacement Project under Action Items in the Agenda. It was moved, seconded and unanimously approved the amended October 14, 2019 Agenda.

It was moved, seconded, and unanimously approved the minutes of the September 9, 2019 Board of Commissioners regular meeting and minutes of the September 25, 2019 special meeting.

It was moved, seconded and unanimously approved Certifications for ACH Payments, Accounts Payable, payroll for the month of September, and Fund Transfers and Investments.

It was moved, seconded and unanimously approved cash Receipts.

No imposition/discharge of liens were reviewed

#### **Public Comments:**

Adriane Borgias, Washington Department of Ecology presented the Liberty Lake Sewer and Water District with the Water Reclamation Facility 2018 Outstanding Performance Award.

City of Liberty Lake Council member Dan Dunne congratulated the District on the award.

General Manager BiJay Adams and Administrative Assistant Tricia Poitevint provided background for Big Trout Irrigation bill and meter anomaly. Gill Pierce, Rockwood Property Management provided testimony to the bill and meter anomaly. The board acknowledged the

anomaly and authorized the General Manager to correct and credit Big Trout for regular average usage for the billing period in question.

City of Liberty Lake Report:

City of Liberty Lake Administration Katy Allen reported on the following: Liberty Lake road ROW cleaning, 2020 City budget (handout provided), transportation projects and traffic, Winter Glow in Orchard Park, and Trailhead golf course Master Plan.

City of Liberty Lake Council member Dan Dunne commented on the use of reclaimed water and the City's interest in being a customer; in particular for Trailhead golf course.

Manager Report:

District General Manager BiJay Adams reported on the following: Outstanding Performance Award, EPA Aquarius National award for the Eastside consolidation project, Parts Distribution Center building update, cell tower lease agreement discussions, District website re-design, Beach and Leaf pickup on November 9, WASWD conference, WALPA conference, BiJay vacation in November, and legal RFQ responses and interview and selection process.

Engineer Report:

Engineer Dennis Fuller reported on the following: 1010 S. Lakeside stormwater review, 818 S. Garry stormwater review, 1401 S. Lilac Ln. stormwater review, Overlook and Sprague stormwater review, Central Valley School District waterline easement, Eastside Liberty Lake Consolidation Phase 2, Greenridge Consolidation, and Liberty Drive Waterline Replacement Project.

Attorney Report

No report

Action Items:

It was moved, seconded and unanimously approved Resolution 23 – 19 Acceptance of Trutina Addition Sewer and Water Bill of Sale and Easement

It was moved, seconded and unanimously approved Resolution 24 – 19 Acceptance of Trutina First Addition Sewer and Water Bill of Sale and Easement

It was moved, seconded and unanimously approved Resolution 25 – 19 Acceptance of Trutina Second Addition Sewer and Water Bill of Sale and Easement

It was moved, seconded and unanimously approved Resolution 26 – 19 Acceptance of Rocky Hill North Third Addition Sewer and Water Bill of Sale

It was moved, seconded and unanimously approved Resolution 27 – 19 Acceptance of Rocky Hill North Fourth Addition Sewer and Water Bill of Sale

It was moved, seconded and unanimously approved Resolution 28 – 19 Final Acceptance South Liberty Drive Waterline Replacement Project

Commissioner Comments:

Commissioner Genoway provided and update on the WASWD conference in Spokane.

Commissioner Natarajan inquired about the WRF upgrade optimization and operation

President Natarajan closed the regular meeting at 5:17 p.m.

Liberty Lake Sewer and Water District

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Kottayam V. Natarajan Jr., President

SEAL

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Tom Agnew, Secretary

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Bill Genoway, Commissioner

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BiJay Adams, General Manager