



LIBERTY LAKE

SEWER & WATER DISTRICT 1

"Serving People and the Environment."

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BOARD OF COMMISSIONERS SPECIAL MEETING

January 14, 2020

4:00 P.M.

**Liberty Lake Sewer and Water District
22510 E. Mission Ave.
Liberty Lake, WA 99019**

MINUTES

President Kottayam V. Natarajan Jr. opened the special meeting of the Liberty Lake Sewer and Water District Board of Commissioners at 4:00 p.m., Tuesday January 14, 2020. Present was Commissioner Bill Genoway. Commissioner Tom Agnew was excused. Also present were General Manager Bijay Adams, Engineer Dennis Fuller, and Attorney Kendel Froese, McAloon Law. In the audience were Scott Mallery, Dorothy Tibbetts, and Scot Kugel, Washington Department of Health – Office of Drinking Water, City of Liberty Lake Administrator Katy Allen, and LLSWD staff members Julie Garrett, Tricia Poitevint, and Mike West.

It was moved, seconded and unanimously approved the amended January 14, 2019 Agenda.

It was moved, seconded, and unanimously approved the December 9, 2019 Regular Meeting Minutes.

It was moved, seconded and unanimously approved Certifications for ACH Payments, Accounts Payable, payroll for the month of December, and Fund Transfers and Investments.

It was moved, seconded and unanimously approved cash Receipts.

No imposition or discharge of liens were reviewed.

Public Comments:

No public comments

Oath of Office:

Tricia Poitevint performed the Oath of Office for Commissioner Bill Genoway.

Appointment of Officers

President Kottayam Natarajan will remain as president. Commissioner Bill Genoway nominated Commissioner Tom Agnew as Secretary.

Presentation:

Washington Department of Health – Office of Drinking Water presented the 2019 EPA Aquarius Award to the Liberty Lake Sewer and Water District for the Eastside Liberty Lake Consolidation Project.

City of Liberty Lake Report:

Katy Allen, City of Liberty Lake reported on the following: Trailhead golf course upgrades and associated City Council workshop, snow plowing activities, and Harvard and Henry Road design and construction.

Manager Report:

District General Manager Bijay Adams reported on the following: Boil Water Advisory, sewer backup on January 12, 2020, WASWD Section meeting, draft Commissioner Handbook, and WRF operator position.

Engineer Report:

Engineer Dennis Fuller reported on the following: Rocky Hill North 5th Addition, Grande Vista Estates, Central Valley School District waterline easement, Eastside Liberty Lake Consolidation Phase 2, Greenridge Consolidation, and Liberty Drive Waterline Replacement Project.

Attorney Report

No report

Action Items:

It was moved, seconded and unanimously approved Resolution 01-20 - Resolution Adopting Finance Policy Handbook as amended. A change was made in the Resolution title changing the word Adoption to Adopting.

It was moved, seconded and unanimously approved Resolution 02-20 - A Resolution to Rescind Resolution 10-99 Fire Flow Charges.

It was moved, seconded and unanimously approved Resolution 03-20 - Schedule of Rates and Charges.

Acceptance of Terabonne Engineering Letter of Engagement was tabled pending recommended amendments to the Agreement. General Manager Bijay Adams with work with Terabonne Engineering on the amendments.

Commissioner Comments:

Commissioner Genoway asked for an update on the meeting with City of Liberty Lake on snow plowing damages. General Manager Bijay Adams provided an update.

Commissioner Genoway provided an update on the recent City Council meeting.

Commissioner Natarajan inquired about the source of E. coli contamination derived from a customer question. General Manager Bijay Adams discussed the possible sources of contamination.

The next regular Board of Commissioners meeting is scheduled for Monday February 10, 2020.

President Natarajan closed the regular meeting at 5:47 p.m.

LIBERTY LAKE SEWER & WATER DISTRICT NO.
1, Spokane County, Washington

Kottayam V. Natarajan Jr., President
Board of Commissioners

Bill Genoway, Commissioner
Board of Commissioners

ATTEST:

Tom Agnew, Secretary,
Board of Commissioners

(S E A L)