



LIBERTY LAKE

SEWER & WATER DISTRICT 1

"Serving People and the Environment."

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BOARD OF COMMISSIONERS REGULAR MEETING

April 13, 2020

4:00 P.M.

Via Conference Call

Liberty Lake Sewer and Water District

22510 E. Mission Ave.

Liberty Lake, WA 99019

MINUTES

General Manager Bijay Adams opened the conference call at 3:45 p.m. and took roll of on-call participants. President Kottayam V. Natarajan Jr. opened the regular meeting via conference call of the Liberty Lake Sewer and Water District Board of Commissioners at 4:00 p.m., Monday April 13, 2020. Present were Commissioners Tom Agnew and Bill Genoway. Also present were General Manager Bijay Adams, Engineer Dennis Fuller, and Attorney Laura McAloon, McAloon Law. On the phone were Dan Seliger and his consultants Ben Vance and Randy Hahn, resident Kenne Symington, and LLSWD staff member Julie Garrett. General Manager Bijay Adams monitored the front door for public attendance during the course of the meeting.

Three amendments to the Agenda were made. In accordance with Governor Inslee's Proclamation 20-28, Resolution 12-12 Approval of Daniel K. Seliger Property Annexation and the Executive Session were deferred. In addition, Resolution 10 – 20 Declaring an Emergency Due to the Coronavirus (COVID-19) Outbreak was removed because of prior action in the March 24 Emergency Meeting.

It was moved, seconded and unanimously approved the amended April 13, 2020 Agenda.

Public Hearing:

The public hearing for Daniel K. Seliger annexation was opened at 4:05 p.m.. President Natarajan and Attorney Laura McAloon described that in accordance with Governor Inslee's Proclamation 20-28, the District would continue to receive public testimony on the petition for annexation until such time that in-person meetings are permitted. This would allow for public participation during a time in which in-person meetings are prohibited.

Commissioner Tom Agnew asked Daniel K. Seliger and his consultants to briefly describe their project and the petition for annexation. Daniel K. Seliger and his consultants described the project proposal as a small cluster development consisting of 8 to 9 smaller lots that would be 3 to 4 acres in size each. The property in the petition for annexation consists of 107 acres whereas the large area remaining outside the small cluster development would be left as natural area under an Open Area Management Plan to be

approved by Spokane County. It was described that Spokane County would have to approve the small cluster development as well as any requests for extension of sewer service. The small cluster development would be initially proposed as having septic service. The petition for annexation was provided to the District so water and perhaps sewer service could be provided to the property.

Resident Kenne Symington asked how this proposal would change the complexion of the Liberty Lake area. It was responded that the large portion of the property would remain as natural open area. Sewer and water could be provided to the property protecting the lake and public health. President Natarajan commented that the development characteristics are not within the purview of the District. The District would be providing water and sewer services to the approved development. President Natarajan also commented that connection to sewer would be the preferred option over septic tanks.

President Natarajan closed this portion of the public hearing at 4:29 p.m. The opportunity for public comment would remain open and the Board of Commissioners will continue to receive public comment at their next regular meeting on May 11, 2020. Daniel K. Seliger and his consultants Ben Vance and Randy Hahn were invited to attend the May 11, 2020 board meeting.

It was moved, seconded, and unanimously approved the March 24, 2020 Emergency Meeting Minutes.

It was moved, seconded, and unanimously approved the March 9, 2020 Regular Meeting Minutes.

It was moved, seconded and unanimously approved Certifications for ACH Payments, Accounts Payable, payroll for the month of March, and Fund Transfers and Investments.

It was moved, seconded and unanimously approved cash Receipts.

No liens or discharge of liens were reviewed. General Manager Bijay Adams reported that due to COVID-19 the District will not be imposing liens during this time of hardship.

Public Comments:

None.

City of Liberty Lake Report:

None.

Manager Report:

District General Manager Bijay Adams reported on the following: COVID-19 Response/Planning/Discussions, Cross-Connection Control Program, Spring Newsletter, LLSWD website, IESS Truck Rodeo and Enduris Proof of Property loss due to the Ecoli event.

Engineer Report:

Engineer Dennis Fuller reported on the following: Stormwater review for 2000 Zephyr Road, stormwater review for 24705 E. Liberty Creek Road, Grande Vista Estates, CV School District easements, Greenridge Consolidation, Eastside Liberty Lake Consolidation Phase 2, and WRF NPDES permit update.

Attorney Report

Attorney Laura McAloon will provide a memo to the board on the District's late fee policy. Attorney McAloon will also respond via email to Joe Kramer.

Action Items:

It was moved, seconded and unanimously approved Resolution 09-20 – Adopting the Commissioner Handbook.

It was moved, seconded and unanimously approved Resolution 11-20 – Award of Bid for Eastside Water Improvements Phase 2 Project.

It was moved, seconded and unanimously approved Century West Work Order 2020-1 – Eastside Water Improvements Phase 2 Construction Management.

It was moved, seconded and unanimously approved WASWD Retrospective Rating Plan Agreement.

Commissioner Comments:

Commissioner Agnew wanted to thank all essential workers including the District for their service during this time of need.

Commissioner Natarajan had two comments. First he wanted to know if the District staff needed anything during this pandemic; and second if a video conference vs. a phone conference would be the best way to conduct future board meetings if still not permitted to conduct in-person meetings.

It was discussed that phone conference meetings would be adequate and the District was doing good on resources.

General Manager Bijay Adams inquired if the board preferred to have electronic packets for board meetings. The consensus was that electronic packets would be a better alternative if they were delivered two days in advance of the meeting.

The next regular Board of Commissioners meeting is scheduled for Monday May 11, 2020.

President Natarajan closed the regular meeting at 5:43 p.m.

LIBERTY LAKE SEWER & WATER DISTRICT NO.
1, Spokane County, Washington

(S E A L)

Kottayam V. Natarajan Jr., President
Board of Commissioners

Bill Genoway, Commissioner
Board of Commissioners

ATTEST:

Tom Agnew, Secretary,
Board of Commissioners