



# LIBERTY LAKE

## SEWER & WATER DISTRICT 1

*"Serving People and the Environment."*

PHONE	(509) 922-5443
FAX	(509) 926-7691
EMAIL	INFO@LIBERTYLAKE.ORG
WEB	WWW.LIBERTYLAKE.ORG

### **BOARD OF COMMISSIONERS REGULAR MEETING**

**March 8, 2021**

**4:00 P.M.**

**Via Web/Conference Call**

**Liberty Lake Sewer and Water District**

**22510 E. Mission Ave.**

**Liberty Lake, WA 99019**

### **MINUTES**

General Manager Bijay Adams opened the web and conference call at 3:45 p.m. and took roll of on-call participants. President Kottayam V. Natarajan Jr. opened the regular meeting via web conference of the Liberty Lake Sewer and Water District Board of Commissioners at 4:00 p.m., Monday March 8, 2021. Present on the conference were Commissioners Tom Agnew and Bill Genoway. Also present on the conference were General Manager Bijay Adams, Engineer Dennis Fuller, Attorney Kendel Froese, McAloon Law, Katy Allen, City of Liberty Lake, LLSWD Finance Manager Julie Garrett, LLSWD Inspector Chad Jennings, LLSWD WRF Operator Whitney Richardson, and Grande Vista Estates Engineer Steve Syrcle.

It was moved, seconded and unanimously approved the March 8, 2021 Regular Meeting Agenda.

It was moved, seconded and unanimously approved the February 8, 2021 Regular Meeting Minutes.

#### Approval of Certifications:

It was moved, seconded and unanimously approved Certifications for ACH Payments, Accounts Payable, payroll for the month of February, and Fund Transfers and Investments.

#### Review of Receipts:

Cash Receipts were reviewed and certified.

#### Review of Liens/Discharge of Liens:

11 Discharge of Liens were reviewed.

#### Public Comments:

Grande Vista Estates Engineer Steve Syrcle addressed the board to request a waiver of project acceptance of the Grande Vista Estates water system so a building permit could be pulled for the construction of a single family residence. The board denied the request, but agreed to hold a special meeting to accept the project if needed.

President Natarajan reported receiving a comment letter from a Liberty Lake resident in opposition to the proposed Liberty Boys Academy. The letter was displayed via screen share on the GoogleMeet platform. The letter will be provided to the District General Manager for the record.

City of Liberty Lake Report:

City of Liberty Lake Administrator Katy Allen reported on the following: Road construction projects and associated traffic impacts for this construction season, new City Council appointment, City Council meeting update, and City of Spokane utility tax proposal and invitation for the LLSWD to join the City of Liberty Lake and City of Spokane Valley in opposition.

Manager Report:

District General Manager Bijay Adams reported on the following: Introduction of new WRF operator Whitney Richardson, WRF Outstanding Performance award for 2019, new employee interviews for WRF and Sewer Collection Operator positions, staff compensation and benefits study, public comment letters received on the Liberty Boys Academy (9 to date), Avista vegetation removal along Liberty Lake Road, sewer backup at 1227 S. Liberty Drive, real estate closing with the City of Liberty Lake, and reminder for the Board to file financial disclosures to the Public Disclosure Commission.

Engineer Report:

Engineer Dennis Fuller reported on the following: Stormwater plan review for 1803 S. Liberty Drive, stormwater plan review for 25 N. Blue Skies Lane, Trutina 5<sup>th</sup> Addition review, Greenridge Consolidation, Eastside Phase 3 Consolidation, and City of Liberty Lake Kramer Way overpass and NPDES permit update.

Attorney Report

No Report. President Natarajan inquired on the status of the status of the Continental Contractors Notice of Violation.

Action Items:

It was moved, seconded and unanimously approved Century West Work Order 2021-03

Commissioner Comments:

Commissioner Genoway commended the District and staff for the excellent work on receiving numerous awards.

Commissioner Natarajan echoed Commissioner Genoway's comments and inquired what we could do to celebrate their successes.

Commissioner Agnew recommended updated Watershed Watch Ads, commended on Fund Transfers and Investments video from Julie Garrett, commented on Rutgers PCB analysis and importance of plant operators and efficient operations for PCB removal, and unattractive tee box on Meadowwood golf course.

The next regular Board of Commissioners meeting is scheduled for Monday April 12, 2021.

President Natarajan closed the regular meeting at 5:35 p.m.

LIBERTY LAKE SEWER & WATER DISTRICT NO.  
1, Spokane County, Washington

( S E A L )

---

Kottayam V. Natarajan Jr., President  
Board of Commissioners

---

Bill Genoway, Commissioner  
Board of Commissioners

ATTEST:

---

Tom Agnew, Secretary,  
Board of Commissioners