



LIBERTY LAKE

SEWER & WATER DISTRICT 1

"Serving People and the Environment."

PHONE	(509) 922-5443
FAX	(509) 926-7691
EMAIL	INFO@LIBERTYLAKE.ORG
WEB	WWW.LIBERTYLAKE.ORG

BOARD OF COMMISSIONERS REGULAR MEETING

April 13, 2021

4:00 P.M.

Via Web/Conference Call

Liberty Lake Sewer and Water District

22510 E. Mission Ave.

Liberty Lake, WA 99019

MINUTES

General Manager Bijay Adams opened the web and conference call at 3:45 p.m. and took roll of on-call participants. President Kottayam V. Natarajan Jr. opened the regular meeting via web conference of the Liberty Lake Sewer and Water District Board of Commissioners at 4:00 p.m., Monday April 12, 2021. Present on the conference were Commissioners Tom Agnew and Bill Genoway. Also present on the conference were General Manager Bijay Adams, Engineer Dennis Fuller, Attorneys Kendel Froese and Laura McAloon, McAloon Law, Katy Allen, City of Liberty Lake, LLSWD Finance Manager Julie Garrett, LLSWD Inspector Chad Jennings, Grande Vista Estates Engineer Steve Syrcle, Grande Vista Estates owner Ken Wilkinson, and Grande Vista Estates Attorney Greg Wilson.

One change was made to the April 12, 2021 Regular Meeting Agenda. Resolution 06-21 Acceptance of Grande Vista Estates Bill of Sale and the Crown Liberty Vistas Owners Association Easement was added under Action Items.

It was moved, seconded and unanimously approved the April 12, 2021 Regular Meeting Agenda.

At 4:05 p.m. the board convened into Executive Session pursuant to RCW 42.30.110 (1)(i), for a duration of 10 minutes.

Announcement for extension of 10 minutes was made at 4:15 p.m.

At 4:25 p.m. the board re-convened into open meeting.

President Natarajan asked General Manager Bijay Adams if the Grande Vista Estates water system was installed according to District standards. General Manager Bijay Adams indicated the system has been installed and inspected in accordance with the District standards and specifications.

It was moved, seconded and unanimously approved Resolution 06-21 Acceptance of Grande Vista Estates Bill of Sale and the Crown Liberty Vistas Owners Association Easement.

It was moved, seconded and unanimously approved the March 8, 2021 Regular Meeting Minutes.

Approval of Certifications:

It was moved, seconded and unanimously approved Certifications for ACH Payments, Accounts Payable, payroll for the month of March, and Fund Transfers and Investments.

Review of Receipts:

Cash Receipts were reviewed and certified.

Review of Liens/Discharge of Liens:

None

Public Comments:

General Manager BiJay Adams shared with the board a letter from Michael Fry, Barlows restaurant requesting COVID assistance. General Manager BiJay Adams discussed a conversation with Mr. Fry and possible COVID relief funding from the City of Liberty Lake.

City of Liberty Lake Report:

City of Liberty Lake Administrator Katy Allen reported on the following: COVID relief funding in the amount of 2.4 Million awarded to the City of Liberty Lake, bulky waste pickup event on April 24, street cleaning activities, and City of Spokane utility tax letter and meetings with the City of Liberty Lake, City of Spokane Valley, and the City of Millwood.

Manager Report:

District General Manager BiJay Adams reported on the following: New WRF operator Aaron Roberts, new Sewer Collections Operator Justin Myles, staff compensation and benefits survey, Special Board Meeting on April 26 at 4pm to review compensation survey, By-laws update, Crown Castle lease escalation schedule, and the District and City closed on the 23 acres real estate purchase on April 2.

Engineer Report:

Engineer Dennis Fuller reported on the following: Stormwater plan review for 25 N. Blue Skies Lane, stormwater review for 23725 E. Third, water/sewer review for Trutina 5th Addition review, water/sewer review for CFD facility, water/sewer review for Rocky Hill North 6th Addition, water/sewer review for 111 Knox Lane III, Eastside Phase 3 Consolidation, and Greenridge Consolidation.

Attorney Report

No Report.

Action Items:

It was moved, seconded and unanimously approved Resolution 05-21 Award of Bid for East Side Water Improvements Project Phase 3

It was moved, seconded and unanimously approved Approval of Century West Work Order 2021-04

At 5:09 p.m. the board convened into Executive Session pursuant to RCW 42.30.110 (1)(i), for a duration of 10 minutes.

Announcement for extension of 10 minutes was made at 5:19 p.m.

At 5:28 p.m. the board re-convened into open meeting.

It was moved, seconded and unanimously approved in the matter of Incident Report #071520, the Board deny the appeal dated August 7, 2020, provided the fine of \$6,500 will be waived on the condition Continental Contractors commit no further violations for a period of two years from today's date (April 12, 2021).

Commissioner Comments:

Commissioner Genoway inquired about the close out of the Eastside Phase 2 consolidation and Greenridge Consolidation projects. Commissioner Genoway also commented on how Century West's Construction Management work order is exactly \$60,000.

Commissioner Agnew inquired about the letter to the City of Spokane regarding utility tax and the District's involvement. Commissioner Agnew commented on a conversation with Craig Howard and the District writing articles for the Liberty Lake Splash. Commissioner Agnew inquired about the Scope contract with the District.

Commissioner Natarajan inquired about the Avista clearing along Liberty Lake Road.

A Special Meeting of the Board of Commissioners is scheduled for Monday April 26, 2021 at 4:00 p.m. The next regular Board of Commissioners meeting is scheduled for Monday May 10, 2021 at 4:00 p.m.

President Natarajan closed the regular meeting at 5:45 p.m.

LIBERTY LAKE SEWER & WATER DISTRICT NO.
1, Spokane County, Washington

(S E A L)

Kottayam V. Natarajan Jr., President
Board of Commissioners

Bill Genoway, Commissioner
Board of Commissioners

ATTEST:

Tom Agnew, Secretary,
Board of Commissioners